



Welcome to

Whispering Lake Umbrella Association
8 Heiden Drive

Lake Bluff, II 60044

c/o AFV Management, Inc.

1-847-816-9300 Office

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Revised August 2021

WHISPERING LAKE UMBRELLA RULES AND REGULATIONS
Revised May 2021

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WHISPERING LAKE UMBRELLA RULES AND REGULATIONS

Revised: May 2021

MISSION STATEMENT:

As members of the Heiden Gardens Condominium Association, the Whispering Lake Townhome Association and the Pines at Whispering Lake Condominium Association, all residents share a common interest in:

- Maintaining the appearance and general aesthetics of the property.
- Living in harmony with respect for all residents of our community.
- Maintaining full homeowner property values.

These rules and regulations will provide a framework enabling the Umbrella Board and the Management to operate the property in an efficient manner.

It is the goal of the Umbrella Association to provide a fair and equitable atmosphere for all residents.

Living in a planned community is a cooperative venture in which all the rights of one owner may have an impact on another. It is then necessary to have various rules, standards and safeguards. Consideration for your fellow neighbors and the community as a total area are vital components of making Whispering Lake community an enjoyable place to live.

The Umbrella Association Board shall have the responsibility for administering and maintaining the Common Area and for providing certain services to each Residential Association and their members. The Associations are Heiden Gardens, The Pines of Whispering Lake and the Whispering Lake Townhomes.

RESIDENT'S CODE OF CONDUCT:

Any resident (renter or owner alike) and /or guest shall not verbally abuse whether by phone, e-mail, text or any other form of communication, the property manager or assistant, board members, vendors, staff, and all persons in the community.

I. GENERAL PRINCIPLES OF THE WHISPERING LAKE UMBRELLA ASSOCIATION:

- (1) The recreational facilities are for the enjoyment of the residents and their guests subject to the Rules and Regulations of the Umbrella Association.
- (2) Non-resident unit owners abdicate their recreational privileges in favor of their lessees.
- (3) Personal conduct within the common areas must be such that the safety of oneself and others is not in jeopardy.
- (4) Anyone failing to comply with the Rules and Regulations stated here in the Declaration will be subject to a hearing, a fine and or/ suspension of privileges.
- (5) No littering is permitted on the premises.
- (6) No loitering is permitted on the premises for extended periods of time.
- (7) Unit owners/ unit residents are responsible for their own actions, actions of their pets, actions of their guests and actions of their guest's pets.
- (8) Payment of all community assessments, fines and fees must be current in order to use the Recreational facilities such as the pool, fitness area, sauna and rental of the Clubhouse.

II. COMMON AREAS:

A. ROADS AND OTHER GROUND AREAS:

- 1) The speed limit on all common area roadways is 15 m.p.h.
- 2) Stop at all intersections. Observe all road signs. Beware of children playing.
- 3) No parking on roadways between 3:00 and 6:00 a.m. Cars left on the street will be towed upon warning.
- 4) All vehicles owned by a resident must be registered with the Management Office upon moving into the community and when purchasing a new or additional vehicle.
- 5) No parking on the inner-side even numbered Townhome units on Heiden Circle or you will be towed.
- 6) No vehicles are to be parked perpendicular to the resident garages. No t-boning of vehicles for safety reasons. Emergency vehicles will be unable to have access to entry of building.
- 7) No tailgating shall be carried on in the common area.
- 8) The community area shall be kept free and clear of unsightly material. Please dispose of all trash in the receptacles waste bins by the Clubhouse building behind the gated door.
- 9) The use of firearms is prohibited at all times.
- 10) Per Illinois Law: The use of explosives including fireworks, firecrackers, and shooting fireworks is prohibited at all times for any occasion or holiday. Low "sparklers" are permitted with parental and adult supervision if children are present.

B. PARKING LOTS:

1) HEIDEN GARDENS AND THE PINES

- a) Resident Vehicles that are not properly and not currently licensed cannot be parked in all the common area parking lots.
- b) No vehicles may be parked in the common area parking lots that do not belong to a resident living on the property. Any visitors that will be here longer than 3 days must be reported to the property management. Proper license information must be provided also.
- c) Unused vehicles and all severely damaged vehicles cannot be stored in any of the common area parking lots.
- d) Any unmoved vehicle which is parked in any of the Association parking lots for a period of 14 (fourteen) or more consecutive days shall be deemed an abandoned vehicle and will be towed at the owner's expense. The resident owner's vehicle will be stickered and will be notified of the warning tow date and time.
- e) Campers and large vehicles, including limousines, boats, trailers and commercial vehicles must be parked behind Building Three (the 13000 Building known as Heiden Gardens) or Building Four (12900 Building known as the Pines) only. They are to be moved every fourteen days (14 days) and must be properly licensed.
- f) All operable commercial vehicles must be parked in the common area parking lots referred to above. They must be properly licensed and moved every fourteen (14) days. They are not to be stored for any reason.
- g) No severely damaged commercial vehicles are allowed in the common area parking lots.
- h) Snowbird parking or seasonal parking must be approved by management in advance.

2) VISITOR PARKING LOTS FOUND ON THE COMMON AREAS:

- a) Visitor parking lots are for visitors of residents. They are not to be used as extra parking spaces or for vehicle storage for residents. If visitors are staying longer than over night they are to be reported to the management with their license plates and the length of stay shall be

related to the management. These vehicles will be stickered if their stay becomes a storage item.

b) No resident is to park overnight any vehicle in the visitor parking slots. Unregistered vehicles will be stickered and towed. If visitors are staying overnight, they are to park in the Main Clubhouse Parking Lot.

3) CLUBHOUSE CIRCLE DRIVE PARKING LOT:

a) Car washing is prohibited in the Clubhouse parking lot.

b) Car repairs (excluding the changing of windshield wipers or light bulbs or adding fluid) are prohibited on all common areas.

c) During week-ends the south end of the parking spaces are deemed visitor parking for guests of Clubhouse rental events. Signs indicate which parking spaces are available for these events. Hours are Saturday 7:00 p.m. until Sunday 7:00 p.m. There is no residential parking at these times.

d) No parking of vehicles or loitering of vehicles in the Clubhouse Parking lot fire lanes which are clearly marked is allowed.

e) Parents or guardians dropping off and retrieving children from school are not to obstruct the school buses delivering or picking up children. No one is to be parked in the fire lanes. No one is to be parked in front of or behind the school buses for reasons of safety.

f) Rental Clubhouse participants are allowed to unload and re-load their items for evening and week-end parties outside of the fire lane areas. They are allowed a half hour stay to unload and reload before and after the Clubhouse event.

4) TOWNHOMES AND CONDOMINIUM GARAGE ENTRANCES:

a) Cars are to be parked within the coach lights and facing either the garage doors or the street. They are not to be parked perpendicular to the building entrance or the resident garages in order to be safely accessible to emergency vehicles.

b) No vehicles larger than F plate classification will be allowed on the Townhouse driveways.

c) Car washing is permitted in the Townhome driveways.

d) All commercial vehicles are to be parked in the back parking lots not in the Townhouse driveways.

5) SNOW REMOVAL AND PARKING ON ALL COMMON AREAS:

a) To assist the snow plowers, all vehicles parked in the Townhome Driveways and Clubhouse parking lots must be moved for snow cleaning and then placed back again when snow is two inches or more, otherwise these vehicles will be plowed in. This ensures that proper snow removal has taken place and all residents will be safe walking to and from their vehicles. The safety of our residents and guests is of utmost concern to the Board of Directors and the Management.

b) A snow and blizzard bulletin will be sent out to all residents to remind residents of upcoming snow totals and blizzards to all e mail registered residents on the mywhisperinglake.com website. We recommend you register your e mail address with the Management for these snow and emergency warning bulletins.

All resident vehicles must display an authorized and registered WLUA parking sticker at all times. These are available through the management office. Vehicle types must be compliant with all other rules, defining compliance and all other parking rules still apply. Vehicles parked without either said sticker are subject to tow per the Association towing protocol and procedures if parked on surface parking lots.

C. PONDS & COMMON AREAS:

- a) No boating (except for models), ice skating, or swimming is allowed.
- b) No stone or boulder throwing is allowed into the pond.
- c) Do not move any boulders anywhere on the common elements.
- d) Do not move or destruct any geese decoys on the common elements.
- e) Fishing is for residents and accompanied guests and is catch and release only.
- f) Except for pond fish, the feeding of all wildlife are prohibited. Wildlife is defined as geese, ducks, birds, raccoons, squirrels, deer, stray cats and dogs.
- g) No bird feeders are allowed in ground on all common areas.
- h) Please do not have bird feeders on decks or balconies and any landscaped areas.
- i) No snowmobiling is allowed.
- j) No tree climbing is allowed.
- k) No destruction of landscaped areas including shrubbery, trees and branches is allowed.
- l) No berry picking of landscaped area is allowed.
- m) No picking of flowers on the common areas is allowed.
- n). No personal property shall be left in or on the common area property overnight. The Association is not responsible for loss of damage to personal property left in or on the common area property. Further, the Association shall have the right to remove or dispose of personal property that is left in or on the common area overnight.
- o) Other than strollers, wheelchairs, walkers and other aids for disabilities, no wheeled vehicles are allowed on the lawns. This refers to roller blades, bicycles and foot operated wheeled vehicles.

D. MOTORIZED AND NON-MOTORIZED WHEELED VEHICLES:

- a) No skate boarding, no bicycles, roller blading and or roller skating is allowed anywhere on the common area sidewalk property unless supervised by an adult or young person 10 years of age and older. All will skate at their own risk.
- b) Other than strollers, wheelchairs, walkers and other aids for disabilities, no wheeled vehicles are allowed on the lawns. This includes bicycles and scooters. These vehicles are allowed on the driveways and in the roadways.
- c) Bicycles, scooters, two wheeled vehicles, skateboards, roller blading and roller skating are allowed in the roadways for residents.
- d) Please be on the lookout for children and others riding these vehicles in the roadways and parking lots. We are very protective of all our residents' safety.

III. CLUBHOUSE RULES AND RENTALS:

The Clubhouse is available to residents on special occasions and at times that will be designated by the Board of Directors. Residents whose Umbrella assessment payments are current may rent the Clubhouse. Rental includes the exclusive use of the main floor, kitchen and patio ONLY. Guests are to remain inside the clubhouse or on the patio during the party.

ALL OTHER AREAS ARE OFF LIMITS including the second level of the clubhouse, pool, saunas or exercise facility, which are available to other residents during the party.

Rates are as follows:

Resident Owner \$100 Rent + \$200 Deposit

Resident Non-Owner \$125 Rent + \$225 Deposit

Non-Resident Owner \$125 Rent + \$225 Deposit

Relative (Resident Must Attend) \$150 Rent + \$250 Deposit

Organization (Resident Must Attend) \$200 Rent + \$300 Deposit

1. Reservations must be made and fees paid at least 72 hours prior to use.

2. The Umbrella Association Manager or other designated person must receive a signed rental agreement prior to the event. If the Clubhouse is available, renters may gain access after 6:00 p.m. to decorate the day before the event.

3. Alcoholic beverages may be consumed only by those 21 years of age and over.

4. No smoking is allowed in the interior.

5. Illicit activities, foul language or improper conduct are not allowed. Persons renting the Clubhouse are responsible to maintain proper decorum and enforce the Rules and Regulations.

6. Children must be under adult supervision at all times. Children are not allowed behind the bar area and are not allowed on or near the stairs by the condo units.

7. Parties must conclude by 11 p.m.

8. Guests are to park in common area parking lots ONLY. Parking is not allowed on common area roadways or in the Circle Drive in front of the Clubhouse. Once the Clubhouse parking lot is full, it is recommended to have the guests park in the lots behind Condo Buildings 3 and 4 (13000 & 12900 Heiden Circle).

9. All trash is to be placed in SECURELY TIED garbage bags (provided by the Association) and transferred to the larger containers located in the Clubhouse immediately after the party. If the larger containers are full, trash can be left in securely tied bags in the black containers provided by the Association.

10. Prior to leaving for the night, turn off all lights, T.V., stereo and lock the back, front, kitchen and bathroom doors. No raising or lowering of the thermostats. They will be set by Maintenance according to the weather conditions that day.

11. The Clubhouse, including the kitchen area must be thoroughly cleaned by noon the following day unless otherwise stipulated by the Property Manager. This includes cleaning all tables in the clubhouse.

12. Security deposits will be returned within 14 days of the rental if the property is cleaned and restored back to the condition in which it was received. Otherwise, forfeiture or deductions will be stated in the inspection acknowledgment. The cleaning rate is \$50.00 per hour, over and above forfeiture for failing to abide by the Rules and Regulations.

13. Any damage caused to the Clubhouse or common area property by the party holder or their guests, shall be assessed to the unit owner's account.

14. No plants are to be touched or moved from their original positions.

15. No blue wood furniture is to be moved or used as a coffee station, snack server or dinner server

16. No interference with the décor decorations (nothing is to be moved – banners, pictures, etc).

17. No interference with the seasonal holiday decorations.

18. No nails, tacks or glue affixed to walls or on wood trim.

19. No raising or lowering of Clubhouse blinds.

20. Nothing is to be glued or affixed to windows except for removable adhesive tape.

21. All food must be removed from the refrigerators after use as well as refreshments and ice.

22. All towels and paper goods must be cleaned up and discarded.

23. All bar area and downstairs kitchen area must be attended to and counters cleaned after the event.

24. No fireplace operation without tutorial 48 hours before event.

25. When setting up the night before a party, one Board Member will greet you and provide direction as needed so that any questions can be asked at that time.

Please note that no activity shall be carried on in the common area that is annoying or a nuisance to the residents!

Failure to comply with any of the Rules and Regulations as outlined above and as set forth in the rental agreement, will result in the automatic forfeiture of the security deposit. (Cleaning charges excluded.)

IV. POOL FACILITIES:

OUR POOL IS A SWIM AT YOUR OWN RISK FACILITY. THERE IS NO LIFEGUARD. Owners and Management are not responsible or in any way liable for accidents or injuries during usage.

HOURS ARE 7:00 a.m. to Sunset (or when the pool lights come on)

**POOL SEASON: MEMORIAL DAY WEEK-END TO LABOR DAY WEEK-END.
SWIMMING AFTER DARK IS PROHIBITED BY THE STATE OF ILLINOIS.**

**THERE IS NO DRINKING OF ALCOHOLIC BEVERAGES OR SMOKING WITHIN THE
FENCED AREAS OF THE POOL.**

PLEASE DO NOT RISK HAVING THE POOL LICENSE REVOKED.

**OUR POOL IS CONSIDERED A PUBLIC POOL AND IS LICENSED BY THE STATE OF
ILLINOIS AND IS SUBJECT TO ANY ADDITIONAL RULES AND REGULATIONS AS
PROVIDED BY LAW.**

**POOL PRIVILEGES ARE AVAILABLE TO ALL THOSE OWNERS IN GOOD STANDING AND
ARE NOT DELINQUENT IN THEIR MONTHLY UMBRELLA ASSESSMENT. DELINQUENT IS
DEFINED AS ANY HOMEOWNER IN ARREARS 30 DAYS OR MORE.**

A. GUESTS:

- 1) Homeowners must accompany their guests to the pool or other recreational facilities unless prior arrangement is made with the Management Company. Unaccompanied guests may be asked to leave the pool area.
- 2) The manager is instructed by the Board of Directors to ask anyone for identification if there is any doubt of their residency.
- 3) A total of four guests per unit are allowed at one time. Exceptions may be arranged for weekdays by prior arrangement with the Management.

B. SAFETY:

- 1) Ring buoys are to be used for rescue and emergencies only.
- 2) Swimmers are not to hang on the pool ropes.
- 3) During thunder and lightning storms, swimming is prohibited and you are to leave the pool area.
- 4) Diving is at your own risk and is not recommended. It is to be avoided.
- 5) Persons under the age of sixteen must be accompanied by a parent, guardian, or other responsible person at least sixteen years of age.
- 6) Swimming alone is not recommended if under the age of sixteen.
- 7) Any person unable to swim unaccompanied shall remain at the shallow ends of the pool.
- 8) Running, boisterous or rough play is not permitted. Cannonballing is not permitted.
- 9) Only non-breakable drink containers are allowed in the designated pool area.
- 10) No obstructions, furniture, plants or other furnishings shall be placed within four feet of the pool, including, but not limited to, chairs and baby strollers. No tripping hazard is to be placed within four feet of the pool.

C. HEALTH:

- 1) No food is to be brought within the fenced area of the pool.
- 2) All persons are required to shower before entering the pool or after applying lotions or oils before entering the pool.
- 3) All persons with shoulder length hair or longer are required to secure their hair when in the pool.
- 4) Admission to the pool shall be refused to all persons having any contagious disease, infectious conditions such as colds, fever, ringworm, foot infections, skin lesions, diarrhea, vomiting, inflamed eyes, pink eye, ear discharges, or any other condition which has the

appearance of being infectious. Persons with excessive sunburn, abrasions which have not healed, corn plasters, bunion pads, adhesive tape, rubber bandages, or bandages of any kind shall be refused admittance. A person under the influence of alcohol or other substances or exhibiting erratic behavior shall not be permitted in the pool area.

5) Only rubber-soled deck shoes, sandals, or gym shoes are permitted in the pool area.

6) Children who are not toilet trained are required to wear tightly fitted rubber or plastic swim pants and diapers specifically designed for use in the water.

7) Diaper changing is not permitted in the pool area. Facilities for this activity are available in the lower level of the Clubhouse bathrooms.

D. CONDUCT:

1) Bathrooms and sauna are not unisex facilities.

2) No nude swimming or sunbathing.

3) Wheeled items, except for strollers and aid for disabilities are not allowed in the pool area.

4) Profane or vulgar language is not permitted.

5) Intoxicated persons or person under the influence of drugs will not be permitted into the pool area and will be asked to leave the pool area.

6) Only portable, battery operated audio/ video equipment may be played at low volume. Volumes must be reduced upon request.

7) Rafts, balls and large toys should not be used when the pool is crowded.

8) No large rafts or blowup swans are allowed over 6 (six) feet in length.

9) Squirt guns, water soakers, or frisbees are allowed if users are respectful of present patrons in the pool area.

10) No toys that are smaller than 7 (seven) inches in diameter are allowed in the pool to prevent clogging of the skimmer line.

11) No gum or candy is allowed in the pool area.

12) No animals are allowed inside the fenced pool area except for service animals.

13) Proper bathing attire is required. No cutoffs are allowed. All cultural traditions shall be respected if for religious reasons bathing suits are not to be worn.

14) Close umbrellas after use.

15) Please remove all personal belongings, including chairs, when leaving the pool area.

16) Please place all trash in the available cans.

17) Keep pool entry gate latched at all times.

V. SAUNA:

A. OPEN DAILY 8:00 a.m. to 10:00 p.m.

B: USE AT YOUR OWN RISK: Owners and Management are not responsible or in any way liable for accidents or injury during usage.

1) Maximum length of time in sauna should not exceed 15 (fifteen) minutes.

2) People with diabetes, heart disease, or high blood pressure should use caution.

3) No one under eighteen (18) years of age is allowed unless accompanied by an adult.

4) A shower is required before the use of the sauna.

5) Swimsuits or some other coverings must be worn in the sauna. No nudity is allowed.

6) The use of body oils or lotions is prohibited when using the sauna.

7) No food, gum, tobacco, alcoholic beverages, or drinks are allowed in the sauna.

8) After use, please help keep the sauna facilities maintained. Turn off the lights and sauna controls.

VI. EXERCISE FACILITY:

A. NO ATTENDANT ON DUTY: USE AT YOUR OWN RISK.

B. Owners and Management are not responsible or in any way liable for accidents or injuries.

- 1) Owners or residents must accompany guests at all times. A parent or legal guardian must accompany persons under the age of eighteen (18) years of age.
- 2) No young children are to be unattended.
- 3) No food or glass containers are allowed in the fitness area.
- 4) Smoking or drinking of alcohol are prohibited in the fitness area.
- 5) The Umbrella Association or management is not responsible for loss or damage to personal property left in the exercise room or in the clubhouse premises.

VII. MISCELLANEOUS:

A. SIGNAGE:

1) No "FOR SALE", "FOR RENT" "GARAGE SALE" or any other sign of any kind or other form of solicitation, advertising shall be maintained or permitted on the common area property unless stipulated in the Condominium Declaration or the Townhome Rules and Regulations. This includes all political signs, library elections, village hall elections, national elections, state elections, school board elections, and scholastic achievement signage.

2) A total of one "OPEN HOUSE" signs is allowed Monday - Friday between 10:00 a.m. and 3:00 p.m. and at a Realtor's discretion on Sundays. No "OPEN HOUSE" signs are allowed on Saturday.

B. GARAGE SALES/ ESTATE SALES/ CHARITY DONATIONS:

1) The sale of personal items to the general public, including but not limited to, garage sales, and estate sales, is not allowed on common area property. An exception is granted to the sale of an individual item made by appointment with the owner.

2) All residents may place items for charity pickup on driveways for one day only and only when if Management is notified in advance.

VIII. PET RULES AND REGULATIONS.

REGISTRATION OF PETS

- A. To maintain a pet on the property, all owners/tenants are required to complete a registration form with a picture of the pet and return it to the property manager. The Umbrella Association reserves the right to refuse to register a pet if the resident fails to provide all information required by these rules and/or withdraw the registration if keeping the pet poses a serious threat to the health or safety of others. Visiting pets should be registered in advance with the Umbrella Association management office (picture is not required) to notify the property manager that there is a guest pet on the premises.**

RULES GOVERNING PETS

- B. Unit owners/unit residents are responsible for their own actions, the actions of their pets, their guests, and their guests' pets. Owners and renters can be fined**

for violating any of these rules. Unpaid fines could lead to the removal of your pet and/or a lien filed against your residence.

- 1) All pets must be leashed and attended while on common areas of the property. Make sure you put the leash on your pet PRIOR to opening your door.
- 2) All owners, residents, and guests thereof are responsible to immediately pick up any solid animal wastes with a plastic bag and dispose of it.
- 3) Pets are not allowed in the fenced pool area or in the Clubhouse, except for service animals.
- 4) The use of pooper-scoopers is prohibited anywhere on the common areas however, the Board will consider individual written requests from unit owners/unit residents with special physical conditions for a waiver of this rule. Pooper-scoopers cannot be left in any common area.
- 5) No littering is permitted.
- 6) Proper control of pets is required even though leashed. Do not assume that another person or pet desires close contact with your pet. Keep at least a 5-foot distance unless you receive verbal approval to approach another pet.
- 7) The community area shall be kept free and clear of unsightly material. For this reason, no grooming is allowed on the common areas, i.e., brushing hair, bathing, clipping nails, etc. For townhouse residents, this can be performed in your garage as long as the door remains closed.
- 8) For privacy and maintenance reasons, please walk a reasonable distance away from ground level balconies, decks and flower beds.
- 9) Anyone failing to comply with the Rules stated herein or in the Declaration will be subject to a fine and/or a suspension in privileges.
- 10) Failure to register your pet within 30 days of this notice or upon occupancy will result in a violation.

IX. ENFORCEMENT OF UMBRELLA ASSOCIATION RULES AND REGULATIONS

- A. The Manager and /or a member of the Umbrella Board may regulate the conduct of any person, including guests, in the Pool Area or in any of the Clubhouse facilities and on the Common Areas of the Property. They shall have the authority to request any person to leave due to an infractions of any Rule or Regulation or due to any conduct which they deem objectionable.
- B. In the event that any person is requested to leave, a violation report will be filed with the Board of Directors and the Management. It will provide the details and circumstances of the offense. An owner can request a review by the Board of Directors constituting a Hearing of any reported incident.
- C. Failure to comply with any of the Pool Rules and Regulations will be grounds for immediate expulsion from the pool for the remainder of the day. In the event that any person is requested to leave due to a violation, SUSPENSION will be as follows:

D. POOL SUSPENSION:

1) FIRST SUSPENSION:

Upon suspension the Manager or a Board Member will request that The violator(s) leave the area. The Manager is instructed by the Board of Directors to summon the Police in the event the violator (s) refuse to comply with the request to leave.

2) TWO OR MORE SUSPENSIONS:

In accordance with the Umbrella Declaration, Article 3 Section 22:
See below:

E. SUSPENSION OF RIGHTS TO USE THE RECREATIONAL FACILITIES:

Upon the giving of written notice therefore to the Resident, the Umbrella Association Board or its authorized committee may in addition to any remedies it may have, suspend the right of such Resident to use the Recreational Facilities located on the Community Area as follows:

- 1) For as long as any ASSESSMENT against such Resident's Dwelling Unit remains UNPAID, plus a reasonable time thereafter as determined by the Umbrella Association Board or:
- 2) For as long as such Resident shall be and shall continue to be in violation of any Violation of any provision of the Declaration, By-Laws, or Rules and Regulations hereunder or:
- 3) For a reasonable period for any infraction of any provision of the Declaration, the By-Laws or the Rules and Regulations.

F. WRITTEN NOTICE OF SUSPENSION:

Any such written notice will state the reason for the suspension:

X. VIOLATION HEARING PROCEDURES:

A. The following are the procedures requesting a violation hearing:

- 1) Any resident who receives a written violation notice or suspension of rights of the Recreational facilities may, within 10 (ten) days after receipt of such a notice, demand a hearing before the Umbrella Association Board or its authorized Committee.
- 2) At such a hearing a member of the Umbrella Board shall present to the Resident the grounds for the written violation notice of the suspension of rights of the Recreational facilities.
- 3) The Resident shall have the opportunity to challenge such grounds and to present any evidence on his behalf subject to such reasonable rules of procedures as may be established by the Umbrella Association Board or its authorized committee, which rules shall adhere to the generally accepted standards of due process.
- 4) If the resident demands a hearing as herein provided, his suspension shall not become effective until the hearing has been held and notice of the decision of the Umbrella Association Board or its authorized committee confirming the suspension and the terms thereof has been given to the Resident.
- 5) The decision of the Umbrella Association Board or its authorized committee shall remain binding and final.

**WHISPERING LAKE UMBRELLA ASSOCIATION
LAKE BLUFF, ILLINOIS
COMPLAINT PROCEDURE**

If a unit owner wishes to submit a complaint to the Association, then the unit owner may submit a formal written complaint to the Association using this Complaint Form or a written document in substantially similar form. This Complaint Form must be completely filled out or the complaint may not be considered valid by the Board.

Alleged Offender's Name: _____

Alleged Offender's Address: _____

Date, Time and Location of Occurrence, If Applicable: _____

Alleged Complaint(s): _____

Citations to the Law Alleged to be Violated, If Applicable: _____

Requested Action or Resolution: _____

Report Submitted By: _____

Unit Address: _____

Phone Number: _____

Signature: _____

Date: _____

PLEASE COMPLETE AND RETURN TO:
Whispering Lake Umbrella Association
c/o AFV Management
5864 Manchester Drive
Gurnee, IL 60031
Email: al@afvmanagement.com

